

**CITY OF SEQUIM
PARK AND RECREATION BOARD
MINUTES, March 11, 2014**

Location: Public Works Conference Room, Sequim WA

1. CALL TO ORDER: 6:00 pm by Allan Goff, Chairman
2. ROLL CALL: Allan Goff, Chairman; Liisa Fagerlund, vice-chair; Roger Fell, Don Hall, Miles Carignan. Excused: Patsy Mattingley, Maria Seabolt, Erik Eriksen, Council Representative. Staff present: Sarah VanAusdle, Paul Haines, Pam Leonard-Ray. Visitor: Susan Toft.
3. Approval of Minutes of February 11, 2014. Moved by Roger Fell, seconded by Liisa Fagerlund.
4. Correspondence. Newspaper article on a new private park on Prairie Street near Prairie Springs Assisted Living. The 5 acre park will include a dog park for Prairie Springs residents as well as amenities for the general public. Sequim High School FFA members will do most of the work in developing the park.
5. Unfinished and Continuing Business
 - a. Park Activities and Maintenance:
 - Joe Irvin is coming back to the City effective March 31, 2014 as Special Projects Manager. A list of his projects was provided to the committee and includes preparing and managing the City's Parks master plan. Sissy Bruch and Stu Hemstreet will be concentrating on Carrie Blake and the Reuse Park.
 - A trail has been developed in Gerhardt Park down to the creek. It is very steep and ropes are provided to assist trail users.
 - Volunteers are providing clean up work on the Keeler property, piling up debris which the City is hauling away.
 - The Reuse fields have been mowed using the new mower. A job which previously took an entire day is now completed in a hour and a half. The new mower will be part of the mutual backup arrangement with the school district.
 - Pam Leonard-Ray, the City's volunteer coordinator, is coordinating the assignment of plots at June Robinson Memorial Park.
 - b. Peninsula Trails Coalition:
 - The Eagle Scout project to build a way-finding kiosk for the Olympic Discovery Trail at E. Washington and N. Rhodefer is progressing.
 - Liisa reported that the PTC and the group managing the Tour de Lavender bicycle tour had a booth at the recent Bike Expo in Seattle.

They were providing information about the Olympic Discovery Trail and reported a great deal of interest from attendees, including several commercial bicycle tours which intend to use the ODT as part of their tour itinerary.

- Paul Haines reported that Sam, the manager of Ben's Bikes, is submitting a proposal to grant Sequim status as a bicycle friendly community.

c. Public Relations outreach:

Patsy is working in this area including material for the newsletter that goes out with utility bills. She and Allan will be meeting with the Lodging Tax group and investigating whether we might apply for funding for parks next year.

d. Centennial Place Report:

Allan complimented Roger on how good the area now looks. It was reported that the bakery continues to do well in that location.

e. Lodging Tax:

LTAC meets on Friday. Allan will attend and will ask about funding next year for the booth at Bike Expo.

f. Parks Master Plan:

Joe Irvin will be working on this as project manager. Landscaping and design will be the focus for Stu and Sissy.

6. NEW BUSINESS

a. Council Retreat Goals:

Paul Haines distributed a summary document from the City Council retreat including goals and priorities and critical success factors. The only explicit reference to parks is the support of a community solution for the Guy Cole Center. Paul asked the Parks Board to think seriously about what uses we would not want to see for the Guy Cole Center. He said that the Council had too many priorities for inclusion of Parks Master Plan and parks funding in the summary list.

b. Impact fees for parks and transportation:

Permits have been taken out for Cedar Ridge model homes. Due to the recession, there have not been many impact fees assessed, perhaps giving some time for developers to get accustomed to the idea. There are no impact fees for development in the County, although users of parks come from outside the City.

c. Funding for Parks:

Paul asked the Parks Board to think about ways to increase funding for parks, including fundraising, friends of parks groups, and events in the parks. Sequim Family Advocates/Haller Foundation is eager to spend money on parks. They are currently looking at restroom alternatives and storage for SFA equipment.

5. GOOD OF THE ORDER. Reminder of the Volunteer Appreciation Dinner in April.

6. ADJOURNMENT: At 7:30 pm it was moved and seconded that the meeting be adjourned.

Next Meeting: April 8, 2014, Public Works Conference Room, 6 pm.

Respectfully submitted,

Liisa Fagerlund